



**Pinner Park Primary School**  
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Thursday, 18 July 2019

Dear Parents and Carers,

We are pleased to announce, that from September, we have taken on a new catering company called Chartwells who will be providing hot meals to the whole school. We are very excited to be working with them to provide your children with nutritious hot school lunches. The kitchen is being extended over the summer so that we have the capacity to provide hot meals for all pupils.

The tendering process has taken much longer than we would have liked but it was important to make sure that we chose a catering company that we felt could deliver a good level of service for the next five years. We are hoping that Chartwells will be in the Melbourne Avenue upper school playground at the end of the day on Friday 19th July to promote their service and answer any questions that you may have. We are waiting for confirmation of this event from them.

As our previous letter stated, meals will need to be ordered via ParentPay regardless of whether you have to pay for meals or are entitled to free school meals, so please make sure you have set up your account. The cost of the meals will be £2.20 a day for children in Years 3 – 6 but free for all reception, Year 1 and Year 2 children.

### **Allergies**

If your child has allergies, intolerances or other medical dietary needs and requires a special menu then there further information and a form available on the school website to complete and return to school.

This form must be accompanied by a medical certificate or doctor's letter confirming your child's condition. If medical evidence is not provided a special menu will not be possible for your child. This form, along with the medical evidence, needs to be return to either school office by Tuesday 23rd July. If this is not possible you may email these documents to [office@pinnerpark.harrow.sch.uk](mailto:office@pinnerpark.harrow.sch.uk) during the summer holidays.

We apologise for the lateness of this information but we had to follow legal procedures and have only recently had the permission to go ahead and inform parents and carers of our new caterer's name.

Yours sincerely,

**Mr D English**  
Co Headteacher

**Miss M Tait**  
Co Headteacher